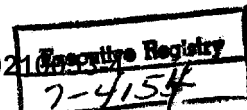


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SEP 2 1955

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Notices on Health and Accident Insurance

1. As I have recorded in a separate communication, I believe the Agency has made tremendous strides in developing a health and accident insurance program and in "selling" its employees on the desirability of this insurance.

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2. I note, however, that on occasion material concerning the health and accident insurance program, such as the item on "A Special Income Replacement Program" and that on "Specified Diseases Benefit," are circulated without any explanatory note as to how they fit into the other government insurance, GEHA program, BEC, etc. It would be of considerable assistance if Mr. [REDACTED] the Agency's expert on these matters, wrote an explanatory note to accompany such material. I further recommend that the DD/S instruct the Office of Personnel to have Mr. [REDACTED] issue such material over his own signature for the Director of Personnel without requiring coordination or issuance through the Agency regulations and notices machinery where it might be delayed. I believe prompt issuance, and careful explanation of such material to be in the best interests of the welfare of the Agency employees.

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Lyman B. Kirkpatrick
Inspector General

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cc: Mr. Reynolds
Mr. [REDACTED]

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